

AGENDA

Meeting: Warminster Area Board
Place: [View the Online Meeting Here](#)
Date: Thursday 12 November 2020
Time: 6.00 pm

Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public in this online meeting.

If you wish to participate in the discussion, please contact Ellen Ghey, (Democratic Services Officer), email: ellen.ghey@wiltshire.gov.uk. You will be provided with a link to participate in the meeting online.

Registrations to speak should be made no later than 5pm on the day of the meeting. If possible, please indicate the item(s) you wish to speak on, to assist the Chairman in managing requests.

[Guidance on how to access this meeting online is available here](#)

Any member of the public who wishes to watch the meeting only, can do so via the link at the top of this agenda.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk. Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Andrew Davis, Warminster East
Cllr Pip Ridout, Warminster West (Chairman)
Cllr Tony Jackson, Warminster Broadway (Vice-Chairman)
Cllr Christopher Newbury, Warminster Copheap and Wyllye
Cllr Fleur de Rhé-Philippe MBE, Warminster Without

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Items to be considered	Time
<p>1. Chair's Welcome and Introductions</p> <p>The Chair will welcome those present to the meeting.</p>	6.00pm
<p>2. Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3. Minutes (<i>Pages 5 - 10</i>)</p> <p>To approve and sign as a true and correct record the minutes of the meeting held on 23 September 2020.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> • Update on last year's grant applications 	
<p>6. Updates from Partners (<i>Pages 11 - 24</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Dorset & Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives 	
<p>7. Community Engagement Manager Update</p> <p>To receive an update from Graeme Morrison, Community Engagement Manager.</p>	
<p>8. Health & Wellbeing Management Group</p> <p>To receive an update on the Health & Wellbeing Management Group.</p>	
<p>9. Warminster Regeneration Working Group</p> <p>To receive a brief verbal update on the Warminster Regeneration</p>	

Working Group.

10. **Community Area Transport Group** (Pages 25 - 34)

To consider the notes and actions log of the previous meeting of the Community Area Transport Group held on 13 August 2020.

11. **Funding** (Pages 35 - 40)

To determine the following grant applications:

Community Area Grants:

To consider the following applications for Community Area Grant funding:

- **Wiltshire and Swindon Countryside Access Forum**, £750, towards the Warminster Common Youth Football Pitch.
- **Warminster Rugby Football Club**, £3,734, towards Warminster RFC Pitch Fencing.
- **St Mary's Church, Codford**, £5,000, towards the St Mary's Church Codford Bell Restoration.
- **Open Door Voluntary Group**, £700, towards The Warminster Chat Café.

Youth Grant Applications:

To consider the following applications for Youth Grant funding:

- **Dorset & Wiltshire Fire and Rescue Service**, £4,000, towards the Warminster Salamander.

12. **Urgent Items**

Any other items of business which the Chair agrees to consider as a matter of urgency.

13. **Future Meeting Dates**

The next meeting of the Warminster Area Board will be held on 4 February 2021, 7.00pm.

MINUTES

Meeting: Warminster Area Board
Place: Online Meeting
Date: 23 September 2020
Start Time: 6.15 pm
Finish Time: 7.50 pm

Please direct any enquiries on these minutes to:

Jessica Croman ,Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis, Cllr Pip Ridout (Chairman), Cllr Tony Jackson (Vice-Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe MBE

Wiltshire Council Officers

Jessica Croman (Democratic Services)
Graeme Morrison (Community Engagement Manager)

Total in attendance: 16

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Wiltshire Police</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to two announcements included in the agenda pack.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p>
7.	<p><u>Community Engagement Manager Update</u></p> <p>Graeme Morrison, Community Engagement Manager, gave the following updates and ran an interactive section using Slido:</p> <p>Local Youth Network:</p> <p>A youth themed AB was held prior to COVID-19 where a number of local priorities were identified and the need to more youth involvement in the LYN. Over the coming months these actions would be picked up.</p>

	<p>Warminster Climate Forum:</p> <p>A climate forum was held in January 2020 which identified a number of local priorities and projects in the local area. There was a plan to set up a working group to take the priorities and projects forward and this would be worked on over the coming months, any decisions from the working group would come back to the AB for approval.</p> <p>COVID-19 Community Response:</p> <p>Many volunteer groups and individuals across the community area took part in local community actions by helping their neighbours with shopping and delivering prescriptions. Many groups continue to help those in need and have plans in place to expect an increase in demand. The Area Board thanked all those involved for helping in the community.</p> <p>An interactive questionnaire was carried out using Slidod.</p> <p>In response to a question about funding for recovery projects it was noted that, the recovery group would have to identify where to find the funds. Depending on the group and nature of the funding request, the AB may be able to provide funding.</p> <p>The recovery plan would include metrics to measure its success.</p> <p>Recovery:</p> <p>The CEM would be working towards creating a Warminster community area status report which would include; research to understand emerging themes and impacts of COVID-19 and, look at ideas on how local action can be supported to respond to those themes and impacts.</p> <p>An informal working group for Warminster community area recovery and a local recovery plan would also be developed.</p> <p>Wiltshire Council would own the document</p>
8.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>This updated was given under the Community Engagement Manager Update.</p>
9.	<p><u>COVID-19 Recovery & Response</u></p> <p>This updated was given under the Community Engagement Manager Update.</p>
10.	<p><u>Electoral/Boundary Review</u></p> <p>The Chairman introduced the item and gave some background information on</p>

	<p>the review.</p> <p>It was noted that the overall Warminster community area would stay the same although there would be some minor internal boundary changes which were:</p> <ul style="list-style-type: none"> • Wyle Valley division would now include 13 villages and no longer include parts of Warminster town. • Warminster Broadway division would not be changing • Warminster West and Warminster East were amended to ensure they represented the correct number of electorates • Warminster North and Rural was amended to also include oarts of Warminster town. <p>The public consultation would run from the 10 September to the 31 October 2020 and responses could be submitted to CGR@wiltshire.gov.uk.</p>
11.	<p><u>Health & Wellbeing Management Group</u></p> <p>The Area Board appointed Cllr Pip Ridout as the Area Board representative on the Health & Wellbeing Management Group.</p> <p>It was noted that Deborah Gogart had resigned as the Older People's Champion and that they was looking for someone to fill the position.</p>
12.	<p><u>Warminster Regeneration Working Group</u></p> <p>There was no update.</p>
13.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the grant applications and it was;</p> <p>RESOLVED</p> <p>That Tynings Allotments and Leisure Gardeners Association be awarded £5000 for resurfacing of Tynings Allotments carpark and entrance road.</p> <p>That Bishopstrow Village Hall be awarded £1480 for the cricket pavilion toilet refurbishment.</p> <p>That Heytesbury Imber & Knook Parish Council be awarded £2500 for play area equipment.</p> <p>That Warminster Cricket Club be awarded £3000 for a new roller.</p>

	<p>LYN Grants:</p> <p>That Bradford on Avon Girls Guide District be awarded £468 for a trip to Switzerland in 2021.</p> <p>That the Army Welfare Service be awarded £990 for COVID-19 family packs.</p> <p>Health & Wellbeing Grants</p> <p>That Wiltshire Music Centre be awarded £1500 for Celebrating Age Wiltshire Phase 2.</p>
14.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster AB would take place on the 12 November 2020.</p>

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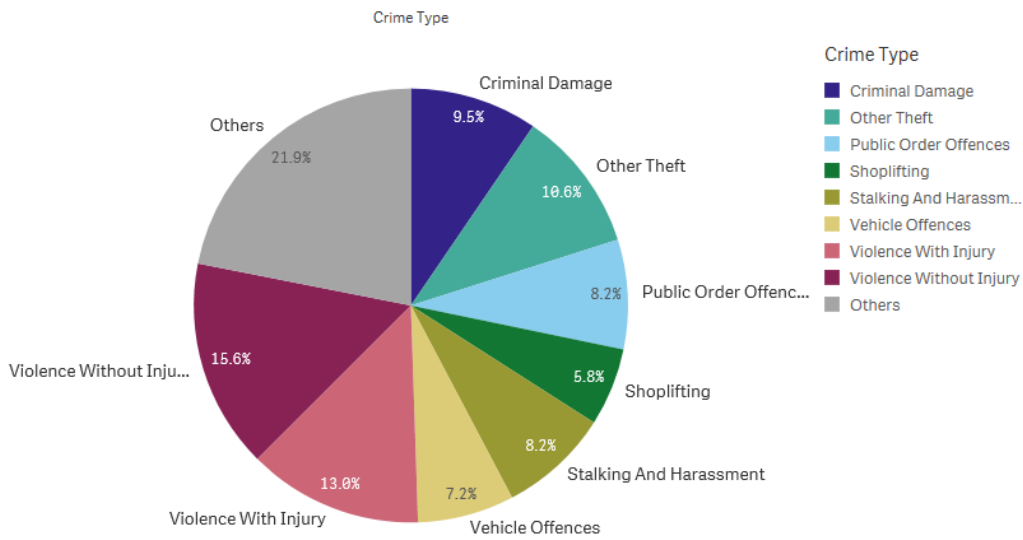


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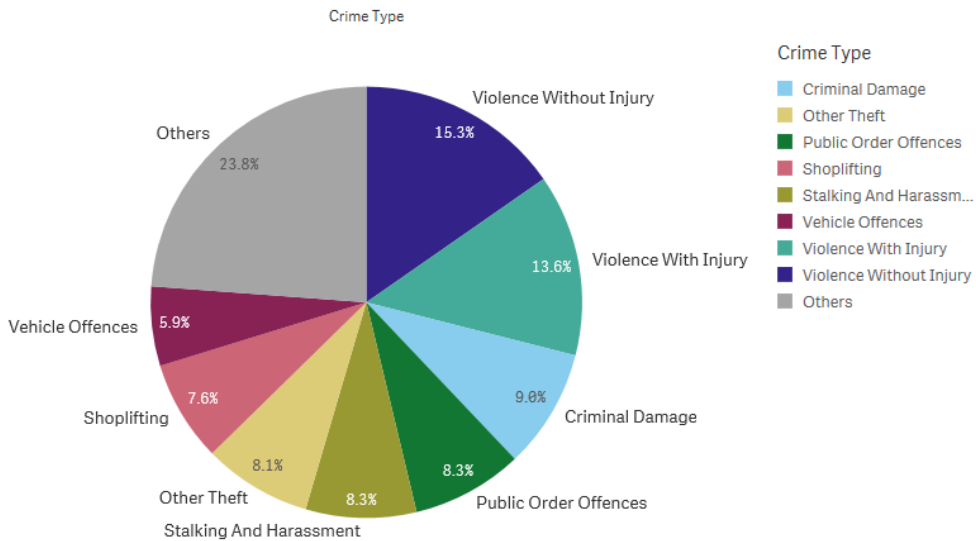
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PERFORMANCE – YOUR AREA

Warminster CPT – Highest Crime Groups (Previous 12 months)



Force Area CPT – Highest Crime Groups (Previous 12 months)



Warminster CPT - Crime and incident demand for the 12 months to August 2020

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PERFORMANCE – FORCE-WIDE

- Wiltshire Police has had a decrease in the volume of recorded crime by 7.6% in the 12 months to August 2020 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In August, we received 9,582 999 calls which we answered within 9 seconds on average, 12,986 101 calls which we answered within 28 seconds on average, and 14,054 CRIB calls which we answered within 2 minutes and 8 seconds on average.
- In August, we also attended 1,900 emergency incidents within 10 minutes and 45 seconds on average.
- Wiltshire Police has seen a 10.7% reduction in vehicle crime and a reduction of 22.3% in residential burglaries in the 12 months to August 2020.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019. The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectors.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/article/5435/Warminster-Area-CPT> to view a crime and incident map and find links to more detailed data.

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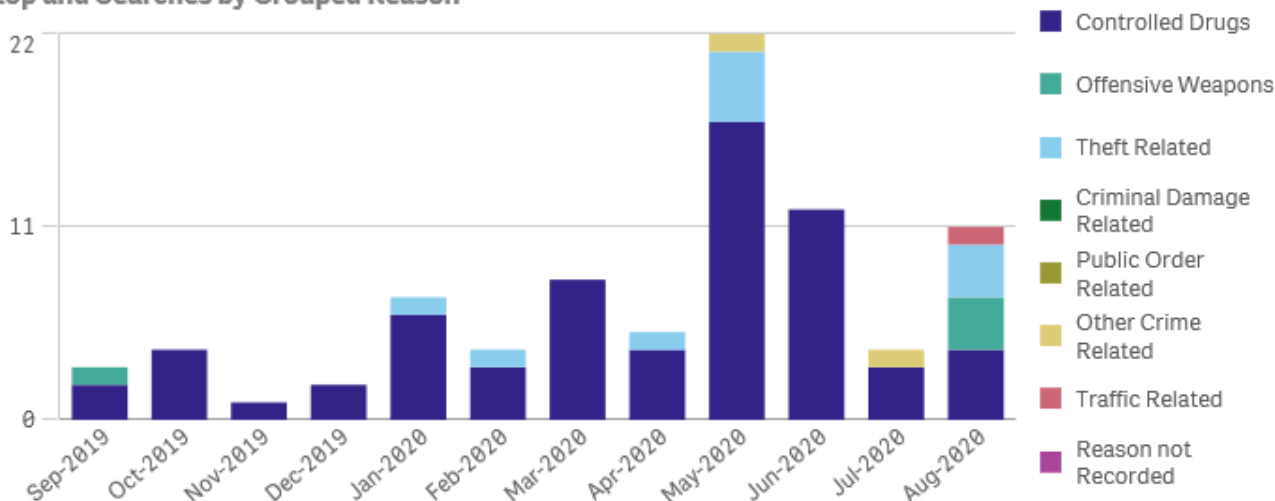
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STOP SEARCH UPDATE

The police have the power to stop and search you if an officer has reasonable grounds to suspect that you have been involved in a crime, or think that you are in possession of a prohibited item. Prohibited items include drugs, weapons and stolen property. To find out more about stop and search, please visit [this section](#) of the Wiltshire Police website. You can also find more information on our independent scrutiny arrangements by visiting our force website.

During the 12 months leading to August 2020, 115 stop and searches were conducted in the Warminster area. The charts below go into more detail about these searches.

Stop and Searches by Grouped Reason



Of the 115 stop and searches recorded in the Warminster area, 73.1% related to a search for controlled drugs. May 2020 saw the highest volume of stop and searches conducted in this area.

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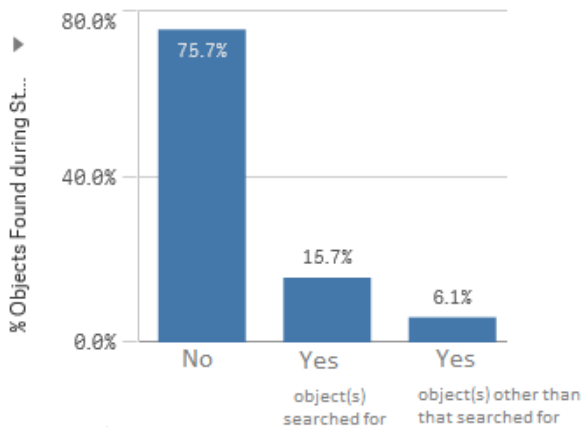


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Stop and Searches by Object Found

Click Y axis to change between % and volume



During 75.7% of these searches, no object was found. In 21.8% of cases, an object was found. The remaining 2.5% did not have this information recorded.

Of these cases:

- 82.6% resulted in a no further action disposal;
- 14.8% resulted in police action being taken;
- 9.6% resulted in an arrest.

The subject of a stop and search does not need to define their ethnicity to the searching officer.

Of the stop and search subjects who defined their ethnicity as:

- White – 97 stop and searches in total. An object was found in 18.6% of cases and 15.5% resulted in police action;
- Black or Black British – 3 stop and searches in total. An object was found in 33.3% of cases and no police action was taken;
- Asian or Asian British – 1 stop and search. No object was found and no police action was taken;
- Mixed Ethnicity – 1 stop and search. No object was found and no police action was taken.

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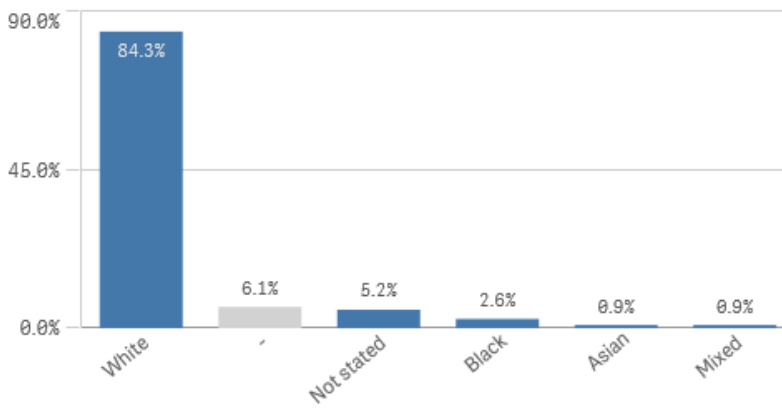
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Stop and Searches by Ethnicity of Subject



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YOUR CPT – WARMINSTER

Inspector:	Gill Hughes
Neighbourhood Sergeant:	Kevin Harmsworth
Neighbourhood Officers:	PC Richard Salter* (Mere and Tisbury) PC Vicky Howick (Warminster) PC Jamie Darvill (Westbury)
PCSOs:	Roland Revers / Leigh Holcombe (Warminster Town) Candy Jackson (Warminster Rural) ** (Westbury Town and Westbury Rural) Peter Tscherniawski (Mere) Neil Turnbull (Tisbury) Caroline Wright (Early Intervention)

* PC Verity Ruffell is covering for PC Salter during September and October 2020

** Westbury Town & Rural beats are now being covered by a combination of Roland Revers, Candy Jackson, Neil Turnbull and Pete Tscherniawsky. This is due to the resignation of Luke George, who will be replaced once further PCSO recruitment has taken place.

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LOCAL PRIORITIES – WARMINSTER

<p>Warminster – Reduce demand created by residents of the Westleigh estate</p>	<p>Update – Regular joint patrols by CPT and Selwood Housing continue. Demand on policing has begun to reduce but partnership working will continue over the coming months in order to support those affected by localised antisocial behaviour and crime. CPT are working with partner agencies throughout. Disclosure requests from Selwood Housing are being actioned by the team, to facilitate wider decision making around which families should be moved from the area. This includes recent drugs offences for which several persons have been summoned to court.</p>
<p>Westbury – Horseshoe Stables traveller site</p>	<p>Update – The site has been subject of several incidents of disorder in recent weeks. Arrests have been made and intelligence is being developed to find a long term sustainable solution that encompasses resolution of differences between persons living on the site.</p>
<p>Westbury – Closure Order obtained to tackle antisocial behaviour in the Oldfield Road area</p>	<p>Update – Patrols continue and are designed to support those affected by localised antisocial behaviour, whilst taking positive action where any breaches are detected. Sovereign Housing continue to speak with local residents and implement their powers to find sustainable solutions for the long term. The order is due to expire on 2 October.</p>
<p>Tisbury/Mere – Focus on thefts from motor vehicles at beauty spots.</p>	<p>Update – Following a positive meeting with the National Trust, an agreement has been reached for improvements to be made to the most affected areas to prevent future offending. This will include the installation of benches allowing the public to spend more time near their vehicles, car parks will be made more visible and have renewed signage boards to forewarn visitors appropriately.</p>

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<p>Tisbury/Mere – Localised antisocial behaviour occurring in The Street, Kilmington</p>	<p>Update – Recent weeks have seen an increase in ASB/crime for local residents. This follows the placement of a person from the Trowbridge area during the COVID-19 lockdown by Wiltshire Council. The Neighbourhood Team are working with the council housing team and other partners, explaining the demand on local policing and investigating reported offences accordingly. The Neighbourhood Team have recommended t partners that the person is moved from the area to reduce ASB/crime and to safeguard local residents as well as the person themselves.</p>
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Successes from proactive work

The CPT, supported by officers from the Armed Response Group and Dog Section, executed misuse of drugs act warrants at two addresses in Warminster. Both resulted in arrests with drugs, cash and a taser disguised a torch seized. Investigations are ongoing and expected to take several months to complete due to the amount of forensic analysis required from exhibits seized. This work has caused a disruption to the supply of drugs in the local community.

Between 14th to 21st of September, the CPT have supported a national Modern Slavery/Human Trafficking operation. The week focused on areas other than just Car Washes and Nail Bars, instead putting 'County Lines' and industries such as Food Processing and Packaging, Shellfish and Textiles/Garments under the microscope. Further visits are planned in the coming weeks.

The Neighbourhood Team will be meeting with Longleat security staff. Recent changes to security staff has afforded the opportunity to foster new working relationships and begin tackling localised antisocial behaviour from off road motorcycles across the estate.

Community Speedwatch updates

All active Speedwatch teams are uploading their planned activities to a shared duty rostering system. The Neighbourhood Team access the system and encompass joint working with the active teams during relevant shift hours. Facebook posts are made to highlight such joint working, which promotes Speedwatch whilst informing drivers that police are present.

Hate Crime updates

Between 24 August to 20 September 2020, 6 hate crimes have been reported for the Warminster CPT area. 2 were classified as being disability motivated. 3 were classified as being racially motivated. 1

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was classified as being transgender motivated. For 3 of the reported crimes the aggrieved persons did not support a prosecution with the assistance of the CPT, but instead asked that the suspect be suitably advised about their behaviour. 1 crime involved young school pupils and with the support of the aggrieved person was referred to the school to resolve. For 1 crime the aggrieved person supported a prosecution, a suspect was interviewed, but there was insufficient evidence to provide a realistic prospect of conviction. For 1 crime an investigation is ongoing.

HIGH LEVEL PCC UPDATES

- Proactive policing:** In addition to the new intakes of police officers that I covered in my update last month, I have been pleased to see the Force align resources to proactively carry out its enforcement of the Coronavirus Regulations through the launch of Operation Adamo. It is crucial that we continue to reassure the communities we serve that we are acting on intelligence and reports received of breaches of the restrictions and having dedicated PCSOs to focus on responding to these issues is a great step in demonstrating how we will continue to police the pandemic proportionately and enforce the rules where necessary. The additional funds generated by the precept increase earlier this year have allowed investment to be made into improving proactive policing – the launch of Operation Fortitude (described below) was made possible thanks to the additional income generated by the precept increase and the Force has also recently bolstered its support to tackling rural crime through a new look Rural Crime Team. We live in a predominantly rural county so the policing service must be tailored to the needs of our diverse communities. While it is crucial to prevent violent crime, there is a specific need to protect rural communities from the distinct threats they face. In my Police and Crime Plan, I promised to protect rural communities. The introduction of additional dedicated officers to the Rural Crime Team will allow the Force to run extra operations, take geographical responsibility of areas to gain further intelligence, and reassure our communities that we are committed to tackling rural crime.
- COVID19 update:** We continue to be impressed by the high levels of compliance with the current restrictions within our communities. At the end of last month we published the latest summary showing the number of Fixed Penalty Notices we have issued and it is good to see that the volume of FPNs issued remains low – this demonstrates the Force's emphasis on engaging, educating and encouraging people to comply with the rules continues to have the desired effect in protecting our communities. This covers the period from 24 July to 27 September 2020 and you can find it on both [my website](#) as well as the [Wiltshire Police site](#).
- Celebrating Black History Month:** I am proud to see us teaming up with partners from Wiltshire Council to celebrate Black History Month with a conference on Tuesday 20 October featuring

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talks from leading author Cherron Inko-Tariah MBE, Rob Neil OBE, Head of Embedding Culture Change at the Department for Education and Organisational Psychologist John Amaechi OBE, the first British basketball player to have a career in the US National Basketball Association. This promises to be a fantastic event - it's open to all although spaces are limited – [for details see the Eventbrite booking site](#). Black History Month is a wonderful opportunity to celebrate the diversity of people who live and work in our county as we continue to strive to ensure that Wiltshire Police truly reflects the communities of Wiltshire and Swindon.

- Modernising the policing estate:** In order to ensure that the buildings we use within policing are sufficient for 21st century policing and remain efficient and cost effective I have a 5 year Estates Strategy that outlines how we plan to modernise the buildings we need, rationalise the ones we don't and work with our partners to have shared public facilities wherever possible. We are making good progress against the plan despite the challenges of Covid – we recently completed the refurbishment of Royal Wootton Bassett station, we are making progress in providing a new and improved site for our Warminster CPT and last month we announced plans to work with Tidworth Town Council on the development of a new Civic Centre. The Covid pandemic has changed, at least in the immediate term, the way that we work and some of these changes may endure once life has returned to relative normality. It's therefore important that the Estates Strategy continues to meet the needs of our operational and support staff across the county – I will be publishing an update to the Strategy in due course.

HIGH LEVEL FORCE UPDATES

- Operation Adamo:** This month, as part of our local response to the challenges of the Covid-19 pandemic we launched Operation Adamo. Under the operation, Police Community Support Officers will be carrying out high-visibility proactive patrols to encourage members of the public to comply with the COVID guidance and regulations, and where appropriate take enforcement action. Wiltshire Police has tasked dedicated groups of PCSOs with monitoring behaviour and responding to reports from the public. This proactive, targeted work, will also be supported by our frontline police officers, staff and special constables, who will continue to work hard to police the restrictions alongside their everyday duties, as they have been doing since the regulations started. It is clear from our engagement with the communities in Swindon and Wiltshire that, while the vast majority of people were complying with the Covid regulations, more needed to be done to target the small minority who were deliberately and repeatedly flouting the rules. These proactive teams of PCSOs allow us to respond swiftly to concerns from the public and also carry out high-visibility patrols of areas or businesses where we have received information about repeated breaches.
- COVID19 update:** We are pleased to report that we are still seeing a very high level of compliance within our communities with regards to the Coronavirus Regulations. Our officers

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continue to focus on engaging with our communities first and foremost and, for the most part, this continues to be effective. To help ensure we remain proportionate in our approach, we are recording our activity where we educate, encourage, engage and enforce (and on the latter point all FPNs are considered and reviewed through an independent scrutiny panel). The Government has now brought in tougher penalties for those who do not wear face coverings in areas where it is now mandated to do so and for those who organise, facilitate or attend any large gathering or unlicensed music event. These types of unlawful events place the public at a high level of risk and are likely to spread the virus. If we come across these types of events we will actively look to use our powers. Coronavirus remains a deadly threat and it should be everyone's priority to stop the spread of the virus and save lives.

- **Tackling serious offending in our communities:** This month we launched 'Fortitude' – a newly created unit tasked with proactively targeting the most serious offenders in our communities including county lines offenders, prolific offenders and others identified as posing high risk to communities. This initiative has been made possible thanks to the public agreeing to the Police and Crime Commissioner's increase in the police precept which has allowed the recruitment of a further 16 front line police officers. Crimes carried out by even a few prolific offenders are felt throughout a community; by specifically targeting repeat offenders and those who commit the most crimes in our communities, we hope to see a dramatic impact on criminality within our communities. Fortitude is a long-term initiative and teams will be working with colleagues to bring about a long-term change in the communities where they are based - to meet the priorities set out in the PCC's Police and Crime Plan.

GET INVOLVED

- You can keep up to date with the latest news and alerts in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media
 - [Mere Police Facebook](#)
 - [Tisbury Police Facebook](#)
 - [Warminster Police Facebook](#)
 - [Westbury Police Facebook](#)

More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

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Partner Update

Update from	Maiden Bradley with Yarnfield Parish Council
Date of Area Board Meeting	Thursday 12 th November 2020

Headlines/Key Issues

- Council are progressing through the Action Plan are presented by the Working Group. The Parish have produced a report on the actions completed to date. See details on Parish Plan documentation on the website www.maidenbradley.org.uk

- Volunteers will be working on the Community bulb planting project during November

- Community Speed Watch Team seeing the data rewards of their sessions. Policing Team and Wiltshire Council Highways supporting them.

- Date of the next meeting Tuesday 8th December 2020 starting at 7.00pm. All are welcome.

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13th August 2020 Meeting - Notes from virtual meeting (Microsoft Teams)

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1. Attendees, Apologies & Introductions					
Page 25	Present	Cllr Andrew Davis, (Chair), Cllr Fleur De Rhe-Philipe, Cllr Tony Jackson, Martin Rose (WC), Bill Parks (WC), Denise Nott (WC), Caroline Sawyer, Kate Plastow, Nikki Spreadbury-Clews, Heather Parks, Fiona Fox, Tom Dommett, Len Turner, Simon Jasper, Simon Wagner			
	Apologies	Spencer Drinkwater, Andrew Cummings, Phil Holliehead, Ian Ferguson, Mike Perry			
	Observers	None			
2. Notes of the last meeting (6th February 2020)					
		The minutes of the previous meeting held on the 6 th February 2020 were agreed at the Warminster Area Board on 5 th March 2020 The link can be found at: Warminster Area Board Minutes 5th March 2020	13/08/20 Minutes from previous meeting 6 th February (2020) were agreed.		
3. Finance					


	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
Page 26		<p><u>Financial position at 10th August 2020</u></p> <p>(a) 2020-21 allocation = £15,226.00 (b) 2019-20 underspend = £6,512.84 (c) 2020 -21 3rd party Contributions £5,650.00 (d) Total Budget for 2020-21 = £27,388.84 (a+b+c) (e) Scheme commitments to date 2020/21 = £15,496.81* (f) Current Balance = £11,892.03 (d-e) See Appendix 1</p> <p>*Note – Commitment for A362 Corsley Heath (£10,000) and Smallbrook Road Warminster (£3000) carried forward to 2020/21</p>	<p>13/08/20</p> <p>The current financial position was agreed</p>		
	Update on top 5 Priority Schemes				
<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented. <p>Please note all works relating to CATG design / investigation have been suspended since the 1st March 2020</p>					
a)	6253 A362 Corsley Heath (by bus stop)	<p>06/02/20</p> <p>MR to complete design work for approval of PC. Order likely April 20 onwards. SJ confirmed that Corsley PC will contribute up to £5000 or 50% of the cost, whichever is the lesser.</p>	<p>10/08/20</p> <p>Works complete. Note overspend on project to £12,896.81. Due to TTRO, and issues with tree roots. Further costs of £1,500 expected for road markings. Corsley PC invoiced for contribution of £5,000. To be greyed out on next tacker</p>	1	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	c) 6024 Heytesbury High Street	06/02/20 MR explained the use of 'unsuitable for HGV's' signs at the junction with the A36 would not be correct. Agreed that existing sign be relocated from Park Lane to Park St. / High St junction. MR and DN to discuss and arrange.	13/08/20 Meeting took place 14/02/20 with DN. MR to provide sign design to DN. Local highways to deliver this scheme. Remove from next tracker.	1.	MR
	f) 6661 Codford High Street. Signs to Lyons Seafood	18/06/20 Sign proposals to be submitted to HE for approval and agreement	13/08/20 Awaiting response from HE. MR to chase. On hold.	1.	MR
Page 27	g) 17-20-3 (29/01/20) Junction Portway & High Street, Warminster	06/02/20 Concern raised that increased kerb height i.e. containment kerb would result in potential flooding issues for adjacent to shop front. Existing bollards to be removed and replaced with Rediweld 'Jislon' Pole cones. MR to investigate likely cost and report back to next meeting. Agreed as priority 1 but no monetary allocation at this stage. 18/06/20 Approximately 8 pole cones required. Cost estimate including removal of old bollards, footway reinstatement and traffic management. £3000. TBA	13/08/20 Members agreed to allocate £3,000 for the provision of new pole cones to replace the existing surface mounted bollards.	1.	MR
	h) 17-20-7 (03/02/20) High Street, Maiden Bradley.	06/02/20 - 20mph assessment would be required. Total Cost in the region of £6500 - £8500. Agreed as Priority 1. but no monetary allocation at this stage 18/06/20 SDR undertaken at two locations on high Street Feb 20. Site 1 West Mean = 24mph 85 th percentile – 31mph Site 2 - East Mean speed 32mph. 85 th percentile – 39mph	13/08/20 Repeat SDR to be undertaken in early September when schools return. MR to speak to Simon Wagner to agree way forward once results are known.	1.	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		Count at site 2 to be repeated to confirm and rule out device error. Current speed at eastern end would rule out provision of both a 20mph limit and on-carriageway footway			
	17-20-9 (21/07/20) A362 Corsley Heath	Request by Corsley PC for 40mph speed limit to be re-assessed with a view to implementing a 30mph limit. https://www.google.co.uk/maps	13/08/20 Members agree to move to priority 1 and allocate £2500	1.	MR
5.	Priority Two / Pending Schemes				
Page 28	5.1 6146 Woodcock Road	26/09/19 Town councillors to press Kingdown School to update their travel plan. 08/06/20 No update to report. Item to remain on tracker as low priority 2.	13/08/20 No progress to report. Further attempt to be made to encourage submission of updated school. MR to speak to Ruth Durrant (school travel plan advisor)	2	
	5.4 7051 Ash Walk Warminster	26/09/19 - Residents in Ash Walk have contacted the Town Council about speeding traffic and thoughtless and hazardous parking. MR to investigate further and report back to next meeting. 18/06/20 Typical 70's housing estate, with long straights lengths but no real evidence of hazardous parking or excessive speed. Suggestion confirmation of speed with several metro-counts. TBA.	13/08/20 Members do not support this request as parking problems largely addressed by new road markings at Minster Church end of Ash Walk. Remove from next tracker.	2	MR
	5.5 7058 King Street Warminster	26/09/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first	13/08/20 WTC have resubmitted metro-count request. Report data to next meeting.	2	WTC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>Action with Warminster TC. Speed survey request to be submitted.</p> <p>06/02/20 Warminster TC to Check status of metro count and report to next meeting.</p> <p>18/06/20 No receipt of metro count request being received</p>			
Page 29	17-19-2 (23/09/19) A36 / B390 Chitterne	<p>Heytesbury PC request measures to improve safety at the junction of A36 / B390 Knook</p> <p>18/06/20 MR has liaised with HE re. possible future work programmes is awaiting a response</p>	<p>13/08/20 No update to report. MR to chase Highway England.</p>	2.	MR
Page 29	17-20-02 (17/01/20) A350 Longbridge Deverill	<p>Lorries are parking on the pavement and verge whilst they visit the shop/WC at the petrol station. This causes a traffic hazard as well as churning up the verge. We would like Plastic reflective bollards installed (like the ones on A350 south bound in Crockerton at turning to Potters Hill).</p> <p>18/06/20. Site visited. Footway and verge of restricted width along length in question. Bollards or low-level fencing likely to restrict maintenance of verge. Speak to local highways and Parish council.</p> <p>Item submitted prior to Feb meeting but was missed. To be considered at June meeting. https://www.google.co.uk/maps</p>	<p>13/08/20 Restricted verge width rule out the use of bollards at the rear of the footway. MR to local at possible alternatives including the use of a designated clearway along the A350.</p>	2	
6.	New Requests submitted since last meeting				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.1	17-20-5 A36 Upton Lovell	<p>There is no shelter at the westbound bus stop on A36 at the village of Upton Lovell. Passengers have to stand ,exposed to the elements and spray from traffic on a very busy road. Parish Council and villagers desperately need a bus shelter. There is on opposite ,on the eastbound side. We would like a simple bus shelter with front and side panels</p> <p>https://www.google.co.uk/maps/</p> <p>18/06/20 Narrow footway and verge on this side limiting shelter options. Shelter 0.9m wide with no end panels possible. Shelter would be on the A36 and would need HE approval. Cost to supply & install shelter approx. £4000 but associated TM costs may be prohibitive due to proximity of TS. Final cost could be in region of £5,750 - £6,250+</p>	<p>13/08/20 Restricted footway width (1.1m) rules out shelter with ½ side panels. Members were concerned about the possibility of prohibitive costs associated with this scheme due to the likely TM required by the Highways England (HE) to install shelter including switch off / switch on traffic signals. Concerns was also expressed re. future maintenance of the shelter. Members felt that given the limited budget available they were unable to support this proposal. MR to speak to Upton Lovell PC.</p>		
6.2	17-20-6 B390 Chitterne	<p>Volume of traffic in general using the B390 as a rat run to avoid the A303/A36, particularly the tour buses/coaches travelling from Stonehenge to Bath and vice a versa.</p> <p>Request for Coach Ban on B390 with exemption for local buses.</p> <p>This is on ongoing issue with residents, in places there are no pavements and the road narrows, therefore making it difficult for resident to safely walk in their own village.</p> <p>18/06/20 MR to investigate further and report to next CATG. Coach survey on B390 likely to be required to establish numbers.</p>	<p>13/08/20 1-week coach survey estimated cost £1350. Members agreed that a survey was unlikely to achieve meaningful data at present time due to Covid-19 and would be better considered next Spring (2021) Virginia Neal expressed ongoing concerns relating to B390, traffic volumes, speed etc and asked for joined up approach to look at these issues, particularly in light of planned improvements to the A303.</p>	2.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.3	17-20-8 (08/06/20) C10 Sutton Veny High Street	Traffic safety issues in High Street where there is reduced visibility due to parked vehicles and no pavement. Request for 20mph limit. https://www.google.co.uk/maps	13/08/20 Metrocounts required to establish speed data through village. MR to arrange and report back to group.	2.	
6.5	17-20-10 (16/7/20) Sand Street, Longbridge Deverill	Vehicles are mounting the pavement, damaging the pavements, causing stones to hit windows, vehicles reversing and hitting property number 83. Highways were called to an incident in early June, whereby a van had reversed and hit the corner of property 83, causing damage. https://www.google.co.uk/maps	13/08/20 MR to look at bollard options and report back to group.	2.	
6.6	17/20/11 (24/07/20) Victoria Road, Warminster	Request to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road . WTC Members debated this issue and understood the residents' concerns and felt that this route would only get busier going forward when the Western Urban extension is completed. This would be a very expensive project and its integration with forthcoming development was crucial. https://www.google.co.uk/maps	13/08/20 Members agreed this issue needs to be considered as part of West Urban Development. MR to speak to Development Control re. possible section 106 monies.	2	
6.7	17/20/12 (27/0720) Willow Crescent / Smallbrook Road Warminster.	Request for construction of a ramp alongside existing steps to link willow Grove to Smallbrook Road to enable access by mobility scooters, wheelchairs etc. https://www.google.co.uk/maps  Proposed Diversion for Cyclists and Mot	13/08/20 Members agreed the cost of providing a ramp alongside the existing steps between Willow Crescent and Smallbrook road would require significant design and require extensive ground retention works, the cost of which far exceeds the funds availed to the CATG. Requester to be informed and removed from next tracker.		
6.8	17/20/13 (04/08/20)	The section of Smallbrook Road which is 'Access Only' but continues to be used by Prestbury Drive, Southleigh view residents and other drivers to cut through to the	13/08/20 Members agreed that restricting vehicular access to Smallbrook road		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	Smallbrook Road, Warminster	other side of town to bypass town traffic. It is a single-track road with a number of drives and concealed entrances which makes it particularly dangerous when cars accelerate to get through the section before meeting another car coming the other way. The area is heavily populated by elderly residents and it is really dangerous for a number of them who travel on mobility scooters or walk into town, children on bicycles. Councillors we dealt with a few years ago advised us of the plans for the barrier at the junction with Southleigh View. https://www.google.co.uk/maps	by means of physical barriers would be detrimental to residents with regards to refuse lorries, emergency services etc and do not support this request. It was accepted that some drivers do contravene the current 'prohibition of motor vehicles' restriction but this was largely due to a lack of enforcement. MR to inform requester and remove from next tracker.		
7	AOB				
7.1	Nothing to report.				
32.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting approval from the Area board</p> <ol style="list-style-type: none"> 1. 17-20-7 High Street, Maiden Bradley. 20mph limit and virtual footway 2. 6661 Codford High Street. HGV Signs to Lyons Seafood 3. 17-20-3 Junction of Portway & High Street, Warminster – Pole Cones £3000 (CATG £2250, Warminster TC £750) 4. 17-20-9 A362 Corsley Heath – Speed Limit Review - £2500 (CATG £1875.00, Corsley PC £625.00) 5. 				
12.	Date of Next Meeting - 12th November 2020 – 10am Venue TBC				

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£7767.03**

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Legal Implications

There are no specific legal implications related to this report.

HR Implications

There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Warminster CATG		As at 10th August 2021
BUDGET 2020-21	£15,226.00	CATG ALLOCATION 2020-21
	£6,512.84	2019-20 underspend
<u>Contributions</u>		
	£5,000.00	Corsley Heath - Ped improvements by bus stop (£5000 20/21)
	£650.00	Warminster TC - 30mph limit Smallbrook Rd (£750 20/21)
Total Budget	£27,388.84	
Commitments carried forward previous years		
A362 Corsley Heath - Improvements by bus stop	£12,896.81	Road markings cost to be established.
Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road speed Limit	£2,600.00	
New Schemes 2020/21		
A36 Codford High Street - Lorry Route Signs	£0.00	
Maiden Bradley - High Street On carriageway footway & 20mph limit	£0.00	
Junction of Portway and High Street Warminster - Jislon City Pole cones	£0.00	
Total commitment	£15,496.81	
Remaining Budget	£11,892.03	

Report to	Warminster Area Board
Date of Meeting	12/11/2020
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Community Area Grants	
Applicant: Wiltshire and Swindon Countryside Access Forum Project Title: Warminster Common Youth Football Pitch View full application	£750.00
Applicant: Warminster Rugby Football Club Project Title: Warminster RFC Pitch Fencing View full application	£3734.00
Applicant: St Mary's Church, Codford Project Title: St Marys Church Codford Bell Restoration View full application	£5000.00
Health and Wellbeing Grant	
Applicant: Open Door Voluntary Group Project Title: The Warminster Chat Cafe View full application	£700.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3920	Wiltshire and Swindon Countryside Access Forum	Warminster Common Youth Football Pitch	£750.00
<p>Project Description: This is the only freely accessible kickabout area in South Warminster with goals. Existing adult sized posts 8 yds by 8 ft are 25 years old rusted out. Most users are 15 or under. We aim to replace with youth goals 7 yds by 7 ft move the goals closer together. We also plan to refurbish the surface. Volunteer time includes replacing relocating posts refurbishing the pitch litter picking necessary with increased use.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria to qualify for a Community Area Grant.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3899	Warminster Rugby Football Club	Warminster RFC Pitch Fencing	£3734.00
<p>Project Description: We are looking to upgrade our pitchside fencing in conjunction with the approved installation of permanent floodlighting to improve both player safety and public safety. The type of fencing we propose to use is commensurate with that used by other rugby clubs who have undertaken these improvements and it meets Rugby Football Union standards from an approved supplier.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria to qualify for a Community Area Grant.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3896	St Mary's Church, Codford	St Marys Church Codford Bell Restoration	£5000.00
<p>Project Description: St. Marys church dates back to Saxon times and before being recorded in a Saxon Charter of 901 and in the Domesday Book. From 1180 to the present day thousands have been made Children of God at our ancient Font. The Tower was built towards the end of the 14th Century and the three bells now hanging within were made by John Wallis of Salisbury in 1582 1602 and 1616. The oldest our Tenor bell is inscribed GIVE THANKS TO GOD IW 1582 and this is the subject of our appeal. The bell in question was condemned in the 1974 Quinquennial Report as being cracked and the decision then made was to remove the rope leaving the remaining two bells still functional. We are now determined to commence our restoration project. The Collins family local farmers have supported our church for generations and the family would dearly like the bell to be repaired in memory of Will. Our local Bellringers similarly would like to be able to ring a peel on high days and holidays. Furthermore the children at our village CofE primary school are very keen to be taught how to ring the bells. We are a small parish and to be able to ring them for each service will necessitate the installation of a set of Ellacombe Chime Hammers so that one person even a child can ring them. I do hope you can assist us.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria to qualify for a Community Area Grant.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3907	Open Door Voluntary Group	The Warminster Chat Cafe	£700.00
<p>Project Description: The Chat Cafe is a drop-in cafe facility for people who may be socially isolated and/or excluded. Run entirely by volunteers the aim is simply to offer some company and to listen. Chat Cafe will operate from the existing restaurant premises of the Old Fire Station. While C-19 has exacerbated social isolation this is an ongoing issue often but not exclusively affecting older people. The Chat Cafe is open to all adults.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria to qualify for a Community Area Health and Wellbeing Fund Grant.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Report to	Warminster
Date of Meeting	12/11/2020
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Warminster Area Board.

Application	Grant Amount	
Applicant: Dorset & Wiltshire Fire and Rescue Service Project Title: Warminster Salamander	£4500.00	
Total grant amount requested at this meeting	£4500	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2020/21 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2020/21.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Dorset & Wiltshire Fire and Rescue Service Project Title: Warminster Salamander	Amount Requested from Area Board: £4000.00	
This application meets grant criteria 2020/21.		

Project Summary: Salamander is a tailored personal development programme designed to promote empowerment in a positive environment whilst also encouraging team work and the supporting of others. The programme aims to develop self-confidence improve communication skills encourage participants to adopt a new set of values and address the consequences of anti-social behaviour and fire setting. This bespoke course will work with local partners to support young people who are experiencing anxiety and mental health issues to help build their skills and confidence alongside advice and guidance around positive health and well being.

Report Author:

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